



New Office Excel 2003 Introduction to the company and improve

By SHEN LONG GONG ZUO SHI

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment.Publisher: Posts & Telecom Press Pub. Date: 2006-1-1. This book is a guide for beginners to learn Excel 2003 Introduction to the Chinese version of the book. the book details the Chinese version of Excel 2003 beginners to learn to master the basic knowledge, the use of methods and operating procedures. Contents: Chapter 1 Introduction to Excel 2003 1.2 1.1 startup and exit the menu interface component 1.3 1.5 1.4 toolbar workbook Chapter 2 of the worksheet operations staff to create the file information table 2.1 2.2 2.3 to create sales table in Table 2.4 to create a training schedule to view sales Table 2.5 Comprehensive Example - Creating a single order record pointing fans Law 2.7 2.6 Exercises Chapter 3 clearance worksheet editing customer profile sheet produced 3.1 3.2 3.3 modify the production staff file quotations synthesis examples in Table 3.4 - Table 3.5 Production assessment guidance maze clearance exercises 3.6 Chapter 4 of the worksheet landscaping product leaflets produced 4.1 4.2 4.3 Flow Chart to create labor contracts to create the right corporate organization chart 4.4 Comprehensive...



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The book is great and fantastic. it absolutely was writtern very properly and beneficial. It is extremely difficult to leave it before concluding, once you begin to read the book.

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